



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	2018-09-18 10:05 - Regular School Board Meeting
AGENDA ITEM	ITEMS
CATEGORY	CC. BOARD POLICIES
DEPARTMENT	Compensation (Human Resources)

Special Order Request	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time	
Open Agenda	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

ITEM No.:

CC-4.

TITLE:
 Proposed New Job Description for the Design Specialist, Print Graphics Position

REQUESTED ACTION:
 Approve the proposed new job description for the Design Specialist, Print Graphics Position. This is the **First Reading**.

SUMMARY EXPLANATION AND BACKGROUND:
 The job description for the Design Specialist, Print Graphics position, is being created in an effort to better clarify and define job duties performed by the individual responsible for developing the graphics, publication, and print work for Broward Technical Colleges. The job description was publicized for rule adoption in compliance with Florida Statutes on August 26, 2018. See attached Executive Summary.
 Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction
 Goal 2: Continuous Improvement
 Goal 3: Effective Communication

FINANCIAL IMPACT:
 There is no immediate financial impact associated with this item. See the Executive Summary for additional information on the expense associated with staffing this position.

EXHIBITS: (List)
 (1) Executive Summary (2) Job Description (3) Memo to Withdraw

BOARD ACTION:

 (For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Rose M. Hall	Phone: 754-321-0144
Name: Dr. Valerie Wanza	Phone: 754-321-3827

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Craig J. Nichols - Chief Human Resources & Equity Officer

Signature

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Approved In Open Board Meeting On: _____

By: _____
 School Board Chair